

## OFFICE MEMO

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**DATE:** 01/19/99

**TO:** John Louis, Roadway Group, 611E  
Mike Manthey, Traffic Engineering Group, 061R  
Dan Davis, Bridge Group, 613E  
Dave Allocco, Transportation Support Group, 215P  
Pete Eno, Engineering Consultant Section, 616E  
Bob Miller, Statewide Project Management Section, 614E  
Steve Jimenez, Valley Project Management Section, 614E  
Terry Otterness, Design Program Management Section, 615E  
Stephen Hansen, Right-of-Way Group, 612E

**FROM:** Daniel Macdonald, Roadway Support Section, 615E

**RE:** English True Half Size Plan Sheet Implementation

*Please Distribute to all Project Managers*

A new English True Half Size border sheet has been developed for all disciplines within ADOT. Design starting after **February 1, 1999**, on all ADOT projects, whether designed in-house or by consultants, are required to use the new English True Half Size Plan Sheet. All current ongoing projects may continue to use the current plan sheet or use the new plan sheet at the discretion of the Project Manager.

The current 22" X 36" plan sheet will be replaced by a new 22" X 34" (ANSI "D" size) plan sheet. The new plan sheet may be plotted at true half scale, thus making them easy to reproduce on a copier without losing any pertinent information.

The new border sheet cells can be found in a 'ADOT.CEL' cell library. All current border cells have now 'o' (old) designation in front of cell names. The new border cells take the old border cell names. This cell library is available on ADOT CADD servers. Consultants can download it from ADOT web site at address,  
'<http://www.dot.state.az.us/ROADS/cae/cae.html>'

c. Cliff Thomas, CAE, 622E